

McLean County Commission Proceedings
Tuesday, October 18, 2016

The final regular October meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Korgel presented a Highway department update on behalf of Superintendent Jim Grey who is attending the Regional Local Roads Conference in South Dakota. Korgel reported that gravelling project CNOB-2800(051) is complete; three-quarters of the mowing has been completed; the Painted Woods bridge replacement project started last Friday; and County Road (CR) 12 is in the process of being rocked.

Korgel presented the State Summary Report August 2016.

Land Use Assistant Cassie Goetz joined the meeting with recommendations from yesterday's Planning & Zoning Commission meeting.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the request for a conditional use permit from Northwest Dakota Cellular of ND, LP, for land described as the NW¼NW¼ of Section 17, Township 148 North, Range 87 West, for the installation of a new cellular tower and shelter that would consist of a 199' self-support lattice tower with a 10' x 14' shelter for radio equipment and a 40' x 48' chain link compound, pending the approval of the approach. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to concur with the Planning & Zoning Commission and approve the request for a subdivision plat from Brian Goven of Mercer, for land described as the W½ of Section 27 and the NE¼ of Section 28, Township 147 North, Range 79 West, to develop a 21 lot rural residential subdivision to be known as Goven Lakeview Estates. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the appointment of Debbie Dennison as Election Inspector for the Absentee Board. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Chief Deputy Auditor Lori Foss joined the meeting for the second and final reading of proposed personnel policy changes. The first one, 303 Annual Leave, changes the way leave is disbursed from a lump sum annual basis to a monthly accrual method. Under the new policy employees will begin to accrue annual leave from the first day of hire rather than waiting until the introductory period completion and leave must be earned before it can be taken. The second policy reviewed, 307 Sick Leave Benefits, shows employees beginning to earn eight hours of sick leave for each month of employment starting with the first day of employment. The third policy reviewed was 406 Overtime and/or Compensatory Time changing the cap from 80 hours to 40 hours and takes compensatory time away from exempt employees as established in the Fair Labor Standards Act (FLSA). The proposed effective date for all policies is January 1, 2017.

Moved by Suydam, seconded by Krebsbach, to approve the changes to personnel policy 303 Annual Leave as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the changes to personnel policy 307 Sick Leave Benefits as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the changes to personnel policy 406 Overtime and/or Compensatory Time as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Sheriff J. R. Kerzmann, Chief Deputy Sheriff/E-911 Coordinator Richard Johnson, Assistant Jail Administrator Wade Krohmer, Administrative Assistant II Casey Howe, Garrison City Attorney Jim Wilson, Garrison City Judge Matthew Zimney, Garrison Mayor Shannon Jeffers, and Garrison City Council members Paul Schlichting and John Matthews joined the meeting to discuss the police contract between the county and the city of Garrison.

Wilson stated that the city is concerned that their ordinances are not being enforced. Lee explained that deputies have a limited number of hours within the city and have made burglary and drug arrests and questioned whether they wanted those arrests made or the ordinances enforced. Zimney and Wilson both stated that statutorily the Sheriff's department has to provide those services and that the contract is for the additional service of enforcing the city's ordinances. Krebsbach told the city representatives to gear up for a new department in your town. Kerzmann stated that ND Century Code states that the ordinances would fall under the duty of the mayor and suggested pulling the contract with the city of Garrison.

States Attorney Ladd Erickson joined the meeting.

Lee went on to say that if the city wants someone to drive around and mark tires maybe they want to reduce the contract and hire their own deputies. He also explained that with no contract, there would still be law enforcement, but there would be less presence within the city. Erickson feels the city does not understand law enforcement and what the Sheriff is trying to accomplish and stated that the Sheriff should decide if the county contracts with the city. The county does not need the contract and he advised not to issue a contract to Garrison. He went on to explain that if there was no contract there would be no patrolling; it would be strictly reactionary coverage instead of proactive policing. Jeffers would like to see the noise ordinance enforced, while Schlichting suggested removing the ordinances from the contract entirely. Lee affirmed that law enforcements purpose isn't to write tickets; presence reduces crime and having deputies in town for 20 hours a day does that. After much discussion, Kerzmann agree to attend Garrison city council meetings on a quarterly basis to update them with what the department is doing in their town.

Casey Howe presented the 2017 contract with the North Dakota Department of Transportation (NDDOT). The Sheriff's department has been awarded \$4,300.00 for the enforcement of Occupant Protection and \$7,300.00 for Impaired Driving. She explained that the deputies work either enforcement on scheduled time frames given by the NDDOT.

Moved by Krebsbach, seconded by Suydam, to approve the 2017 contract with the NDDOT as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Jail Administrator Wade Krohmer and Chief Deputy Sheriff Richard Johnson requested permission to advertise for another jailer/dispatcher, acknowledging that the county has implemented a hiring freeze. Lee explained that money is very tight and wonders if this position is necessary as he is concerned about the financial condition of the county. Johnson stated that when the jail is at full capacity three jailer/dispatchers are needed on each shift, while Krohmer explained that emergency services is 24/7 and different than a courthouse position, adding that the position is in their budget. Korgel explained that the budget line item is ok but the cash flow is not. Suydam suggested advertising for the position, with the position to begin on January 1, 2017.

Moved by Suydam, seconded by Krebsbach, to approve the advertising for a jailer/dispatcher position with that position to begin on January 1, 2017. Lee commented that cash flow will be better at that point but is still concerned for the entire year. Krebsbach questioned Korgel if the jail makes money. Korgel responded that it reduces the cost of the law enforcement center operations. Roll Call Vote: Aye: Suydam, Krebsbach. Nay: Lee. Motion carried.

Johnson requested to continue overtime for jailer/dispatchers. Lee feels there has to be a way to set up a schedule to avoid overtime as overtime is an exception; and wondered if this had been figured into the 2017 budget or if it is on top of that. He requested that Johnson get together with Chief Deputy Auditor Lori Foss to put some number together as the county needs to be fiscally tight. Suydam stated that the overtime should've been included in the 2017 budget. Both Johnson and Krohmer were under the assumption that overtime was a permanent option for the department to which Korgel responded that county policy states that the commission determines if overtime is allowed. Krohmer added that there is money in their budget for it. Korgel stated to forget the budget number, it's the cash on hand. Lee proposed continuing the overtime for 30 days so numbers can be put together.

Sheriff Kerzmann rejoined the meeting to request approval of a \$3,500.00 shipping fee expenditure to have a Mine Resistant Ambush Protected (MRAP) vehicle delivered to the department through the 1033 Program which permits the Secretary of Defense to transfer, without charge, excess U.S. Department of Defense personal property to state and local law enforcement agencies. The Sheriff's department is responsible for paying for the shipment and storage of the equipment acquired. Lee questioned the ongoing costs and insurance. Korgel stated that the county couldn't insure the one we had before as it couldn't be licensed. Erickson feels it looks a bit militarized and doesn't know how the public will view it, but the price is right and we could get a lot of use out of it. Krebsbach suggested taking the \$3,500.00 out of the Drug Forfeiture account and if the public hates it and it's not getting used it can be sent back, adding if it saves one life it's worth it.

Moved by Krebsbach, seconded by Suydam, to approve the \$3,500.00 shipping fee expenditure from the Drug Forfeiture account to have the MRAP vehicle delivered to the Sheriff’s department on the condition that it’s licensable. Roll Call Vote: Aye: Suydam, Krebsbach. Nay: Lee. Motion carried.

Moved by Suydam, seconded by Krebsbach, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A130987	AGGREGATE CONSTRUCTION	PROJECT CNOC-0028(022)	802,458.68
A130988	AG PRO EQUIPMENT	PARTS, WASHBURN SHOP SUPPLIES	418.00
A130989	DEERE CREDIT, INC	MONTH/RENT – 4 JOHN DEERE TRACTORS	1,575.00
A130990	ENERBASE COOP RESOURCES	FUEL AT TURTLE LAKE & GARRISON	18,031.93
A130991	GARRISON FARMERS UNION OIL CO	FUEL, GREASE, PARTS	3,297.26
A130992	GARRISON CITY	GARBAGE/WATER	51.95
A130993	GCR TIRE CENTERS	TIRES	2,415.40
A130994	INLAND TRUCK PARTS CO	PARTS	118.75
A130995	JOHN DEERE FINANCIAL	PARTS, OIL	2,760.81
A130996	MAX FARM SERVICES	FUEL AT UNDERWOOD	3,343.34
A130997	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	387.00
A130998	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	201.26
A130999	MILLENNIUM EXPRESS	DELIVERY CHARGES	12.98
A131000	NAPA AUTO PARTS-GARRISON	GARRISON SHOP SUPPLIES, MAX SHOP SUPPLIES, PARTS	452.37
A131001	NORTH DAKOTA ONE CALL	LOCATE REQUESTS	2.00
A131002	PRAXAIR DISTRIBUTION	PARTS	480.99
A131003	RESERVATION TELEPHONE COOP	TELEPHONE	115.43
A131004	TITAN MACHINERY	CUTTING EDGES	1,254.72
A131005	VERIZON WIRELESS	HIGHWAY DEPT CELL SERVICE	192.35
A131006	WALLWORK TRUCK CENTER	PARTS	199.95
A131007	WASHBURN AUTO BODY LLC	LABOR – INSTALL DOOR & URETHANE KIT	93.00
A131008	WEST RIVER TELECOMM	TELEPHONE/DSL	87.76
A131009	CDW GOVERNMENT INC	ACER LED MONITOR 22”	161.91
A131010	CITY OF WASHBURN	DEPOSIT/RENTAL FEE FOR COUNTY HEALTH FAIR	185.00
A131011	CULLIGAN WATER CONDITIONING	PORTABLE EXCHANGE RENTAL – PARK	45.00
A131012	DACOTAH PAPER COMPANY	COPY PAPER, KLEENIX, TOILET PAPER, CLEANERS, HAND SOAP, NITRILE GLOVES, D BATTERIES, PAPER TOWELS, HAND TOWELS, SHAMPOO/BODYWASH, LAUNDRY SOAP, DISH SOAP	2,214.26
A131013	MICHELLE EFFERTZ	REIMBURSE OCTOBER CELL PHONE, VOLUNTEER PROJECT TRAINING REG FEES	108.36
A131014	ELECTION SYSTEMS & SOFTWARE	7 AUTOMARK INK CARTRIDGES	162.97
A131015	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	84.03
A131016	LADD R ERICKSON	SEPTEMBER TRAVEL	171.72
A131017	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	560.23
A131018	TURTLE LAKE FARMERS UNION OIL	MILESTONE – WEED CONTROL	1,600.00
A131019	GARRISON VETERINARY SERVICE	DOG FOOD, WELLNESS EXAM, VACCINE, SHAMPOO – SHERIFF	331.78
A131020	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	173.22
A131021	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	166.72
A131022	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, VPN, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS; MULTIFACTOR AUTHENTICATION LERM USER FEES – SHERIFF	1,227.50
A131023	CALLA JARBOE	SEPTEMBER TRAVEL, REGISTRATION REIMBURSEMENT, REIMBURSE OCTOBER CELL PHONE	476.54
A131024	RICHARD JOHNSON	REIMBURSE OCTOBER CELL PHONE	30.00
A131025	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	525.00
A131026	KRAUSE'S MARKET	INMATE MEALS – SHERIFF	6,949.51
A131027	DOUG KREBSBACH	SEPTEMBER TRAVEL	113.40
A131028	NOELLE KROLL	REIMBURSE OCTOBER CELL PHONE	30.00
A131029	WADE KROHMER	REIMBURSE REMOTE SPEAKER MIC	21.19
A131030	LANGE DONOVAN & KAFFAR PLLP	COURT APPOINTED COUNSEL	715.20
A131031	CURT MALO	REIMBURSE OCTOBER CELL PHONE	30.00
A131032	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, PARK, CIVIL DEFENSE, CAMPER PADS, PARK CAMPGROUND METER	1,137.00
A131033	MCLEAN COUNTY AUDITOR	SEPTEMBER POSTAGE – COUNTY AGENT	39.10
A131034	MDU	COURTHOUSE, LEC	330.66
A131035	MIDCONTINENT CABLE CO	LEC CABLE TV	93.21
A131036	MORTON COUNTY SHERIFF'S DEPT	INMATE HOUSING	75.00
A131037	NAPA AUTO PARTS-WASHBURN	CHAMOIS CLOTH FOR CLEANING PATROL CARS	20.42
A131038	NAPA AUTO PARTS-GARRISON	POWER STEERING HOSE – PARK; LMP MINIATURE LAMP – SHERIFF	94.71
A131039	NDACO RESOURCES GROUP	MANAGED SERVER PRO – NOVEMBER; MANAGED WORKSTATION PRO – NOVEMBER; SUBSCRIPTION ANTI-VIRUS – NOVEMBER; MONTHLY BACKUP FEE FOR DATTO – NOVEMBER	1,408.26
A131040	ND SUPREME COURT	E-FILING SURCHARGE FEES	50.00
A131041	ND YOUTH CORRECTIONAL CTR	DETENTION CARE FOR McLEAN COUNTY JUVENILE	2,564.82
A131042	NEOFUNDS BY NEOPOST	SEPTEMBER POSTAGE, FLEXLIMIT PROTECTION FEE	4,555.50
A131043	NORTHERN PLAINS EQUIPMENT CO	OIL CHANGE – SHERIFF	69.97
A131044	RYAN OBERG	REIMBURSE OCTOBER CELL PHONE	30.00

A131045	OFFICE DEPOT	BINDERS, BUBBLE MAILERS, GLUE STICKS, AA/AAA BATTERIES, HP LASER TONER	293.16
A131046	PHARMCHEM INC.	SWEAT PATCH ANALYSIS – SHERIFF	700.00
A131047	RICHARD HULTBERG	OCTOBER P&Z TRAVEL	41.04
A131048	DONALD FLINN	OCTOBER P&Z TRAVEL	10.80
A131049	VERNON OSTBY	OCTOBER P&Z TRAVEL	39.96
A131050	DARWIN SAARI	OCTOBER P&Z TRAVEL	27.00
A131051	ROGER BRITTON	OCTOBER P&Z TRAVEL	13.50
A131052	JAIMI POCHANT	NEEDLE STORAGE DEVICE – SHERIFF	14.00
A131053	PORTAGE NOTEBOOKS, LLC	INTERVIEW NOTEBOOKS – SHERIFF	240.30
A131054	QUILL CORP	2017 DAILY PLANNER, PENS	55.96
A131055	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	213.60
A131056	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT PER MILE/ TRUNKING	698.28
A131057	TURTLE LAKE REXALL DRUG	PRISONER MEDICATION – SHERIFF	20.15
A131058	UNDERWOOD CLINIC PC	INMATE MEDICAL – SHERIFF	632.00
A131059	UNICOM	UNITS S-20 & S-26 VINYL LETTERING	275.00
A131060	VERIZON WIRELESS	DATA CARDS – SHERIFF	880.24
A131061	WASHBURN AUTO BODY LLC	UNIT S-11 MOUNT/BALANCE TIRES, DISPOSAL	21.50
A131062	WATER PURITY INC	12 BOTTLES DELIVERED, DEPOSIT ON 2 BOTTLES	98.00
A131063	WEBER ELECTRIC	FLAG POLE LIGHT	48.20
A131064	WEST RIVER TELECOMM	MONTHLY TELEPHONE BILL	3,671.50
A131065	WEX BANK	FLEET CARD/GASOLINE – SHERIFF	6,854.72
A131066	ZEE	INMATE FIRST AID SUPPLIES – SHERIFF	175.25

Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Doug Stoltz of Falkirk Mining Company, Underwood, joined the meeting.

Moved by Krebsbach, seconded by Suydam, to approve the opening of CR 20 in its original location and approve the following Notice of Hearing:

NOTICE OF HEARING ON PETITION TO
TEMPORARILY CLOSE CERTAIN SECTION LINE ROADS

PLEASE TAKE NOTICE that a Petition has been filed by The Falkirk Mining Company, P.O. Box 1087, Underwood, North Dakota 58576, with the Board of McLean County Commissioners requesting that the following section line roads be temporarily closed in order to conduct surface coal mining and reclamation operations:

- a. County Road 20 as it passes through Section 27, Township 145 North, Range 83 West.
- b. The north-south section line road between Sections 33 and 34, Township 145 North, Range 83 West.
- c. The east-west section line road between Section 6, Township 144 North, Range 83 West and Section 34, Township 145 North, Range 83 West.
- d. The east-west section line road between Section 6, Township 144 North, Range 83 West and Section 33, Township 145 North, Range 83 West.

3. Petitioner asserts that the above described section line roads will not be required due to readily accessible alternate routes of travel that Petitioner has constructed along the following route as shown on Exhibit A:

- a. The road constructed between Sections 22 and 27, Township 145 North, Range 83 West;
- b. The road constructed between Sections 21 and 28, Township 145 North, Range 83 West.

After the completion of surface mining and reclamation operations, Falkirk will restore the closed sections line roads to as good a condition as existed prior to the closing of such roads to the extent required by the Board of McLean County Commissioners.

A hearing on the Petition will be held by the Board of McLean County Commissioners in the McLean County Courthouse at Washburn, North Dakota, on the 15th day of November, 2016 at 9:00 a.m., CDT, for the purpose of receiving testimony and evidence bearing upon the above request by Falkirk. Statements may be made orally or in writing at the time of the public hearing. The Petition, along with the map showing the effected section lines, is on file in the office of the McLean County Auditor and may be viewed by interested persons during regular business hours.

By order of the Board of McLean County Commissioners.

Leslie D. Korgel, County Auditor

Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to approve the following Notice of Hearing:

NOTICE OF HEARING ON PETITION FOR PERMITTING
SURFACE COAL MINING OPERATIONS WITHIN 100 FEET
OF THE OUTSIDE RIGHT-OF-WAY OF CERTAIN PUBLIC ROADS

PLEASE TAKE NOTICE that a Petition has been filed by The Falkirk Mining Company, P.O. Box 1087, Underwood, North Dakota 58576, with the Board of McLean County Commissioners requesting that the Commissioners permit and approve the conducting of surface coal mining operations within 100 feet of the outside right-of-way line of the following public roads:

- a. The north and south sides of the section line of Section 23 and Section 26, Township 145 North, Range 83 West; and
- b. The north and south side of the section line between Section 22 and Section 27, Township 145 North, Range 83 West.

Falkirk asserts that the interests of the public and the interests of affected landowners will be protected from the proposed surface coal mining operations.

A hearing on the Petition will be held by the Board of McLean County Commissioners in the McLean County Courthouse at Washburn, North Dakota, on the 15th day of November, 2016 at 9:15 a.m., CDT, for the purpose of receiving testimony and evidence bearing upon the above request by Falkirk. Statements may be made orally or in writing at the time of the public hearing. The Petition, along with the map showing the effected section lines, is on file in the office of the McLean County Auditor and may be viewed by interested persons during regular business hours.

By order of the Board of McLean County Commissioners.

Leslie D. Korgel, County Auditor

Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Clerk of Court Cathy Bailey was present to present the resignation letter submitted by Deputy Clerk of Court Mary Ann Anderson effective December 31, 2016. Bailey would like to wait until January of 2017 to advertise for the position.

Korgel presented his final recommendations for minimum sale prices on 2013 forfeited properties. Korgel stated that the price has to be either the fair market value as set by the county assessor or the amount of back taxes owed on the properties, whichever is higher. The sale will be held on November 15, 2016 at 10:00 a.m. in the commission chambers of the McLean County Courthouse. The minimum sale prices recommended by Korgel are as follows:

<u>LEGAL DESCRIPTION</u>	<u>Location</u>	<u>Minimum Sale Price</u>
	<u>CITY OF COLHARBOR</u>	
Lot 21 Blk 5		\$35,700.00
	<u>CITY OF GARRISON</u>	
Lot 12 Blk 1		\$32,000.00
	<u>CITY OF UNDERWOOD</u>	
Lot 6 Blk 4	Mees South Terrace Addition	\$3,800.00

Moved by Krebsbach, seconded by Suydam, to approve the appraised value of property taken for delinquent 2013 taxes for the November 15, 2016 tax sale. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, no second heard, to accept the bid in the amount of \$500.00 from Stacy Roberts, Darlene Roberts, Luke Baker Jr, and Lindsey Baker, all of Raub, for an old highway right-of way described as all that portion of the S½SE¼ of Section 6, Township 149 North, Range 89 West, of the 5th P.M. lying within a strip of land 75 ft. wide, measured on the northerly side of the following described centerline: said strip and centerline begin on the east line of said S½SE¼, where said centerline is located on the southeast corner of said S½SE¼, then running S 89 degrees 37 minutes W along the south line of said S½SE¼ a distance of 192.4 ft., thence along a 4 degree 00 minute curve to the right a distance of 485.8 ft., thence N 70 degrees 57 minutes W a distance of 952.4 ft., thence along a 6 degree 00 minute curve to the left a distance of 818.1 ft., thence S 59 degrees 58 minutes W a distance of 281.5 ft., thence along a 4 degree 00 minute curve to the right a distance of 41.5 ft., more or less, until said strip and centerline cross the west line of said S½SE¼. Also including all that portion of said S½SE¼ lying southerly of the above described strip. Excepting all that portion of the above described strip and tract lying within the south 75.0 ft. of said S½SE¼. The tract being conveyed contains 15.02 acres more or less. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to accept the bid in the amount of \$6,500.00 from Clay Hetletved of Washburn for a lot returned for taxes described as part of the Original Townsite of Washburn, lying 79.1 feet southeasterly of the SE corner of Lot 1, Block 1. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned until the next regularly scheduled meeting on Tuesday, November 1. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Nancy Leidholm, Deputy Auditor